

January 6, 2015

Dear Parent or Guardian:

I'm Katie Bowen and I'm pleased to introduce myself as your child's English I teacher. This is my third year to teach at Forrest County AHS, and I look forward to many more years here during which I help each of my students succeed in English courses, apply learned skills to successfully communicate with the world, and prepare them for college or a career in a multicultural world.

As I'm sure you are well aware, Common Core has been implemented nationwide. Your student will test for English during their tenth grade year. Our English I curriculum is designed to give quality instruction so that your student has every opportunity to be successful not only in achieving their highest potential score for that test but also in growing their grammar skills, literature analysis skills, writing skills, and skills in other areas of communication which will benefit them outside of the classroom.

I believe you and I must work together for your student, so I encourage you to stay in touch with me and remain involved with your student's education. In order to maximize opportunities for your student's academic growth, I have some policies and procedures that need to be adopted by all of my students and parents or guardians. Please read the Course Policies handout that your student keeps in his or her binder as well as the Remind flyer. You should also read the FCAHS Student Handbook which was given to your student on the first day of school. After reading these documents, find the Contact Info and Contract form that is attached to this page. Please fill in the necessary information and sign at the bottom to acknowledge that you have read and understand all described expectations. Return it by Monday, January 12, 2014. This is a homework grade.

If you have any questions or concerns, the best way to contact me is by email at [kbowen@forrestcountyahs.com](mailto:kbowen@forrestcountyahs.com). If necessary, you can call the FCAHS Main Office at 601-582-4741 to leave me a voicemail, or you will be connected to my classroom phone during my planning period which is from 1:35-3:10.

Thank you!  
Katie Bowen



## Contact Information and Contract

✓ Student's name \_\_\_\_\_

✓ Please provide two persons for contact. Only fill in the information you feel comfortable sharing.  Check preferred method of contact for each.

Parent/ guardian name	1. Contact person #1	2. Contact person #2
Relationship to student		
Home phone	<input type="checkbox"/>	<input type="checkbox"/>
Cell phone	<input type="checkbox"/>	<input type="checkbox"/>
Email	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>

✓ Please list days and times that would work best for you should I need to contact you.

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✓ Students, take a moment to list extracurricular activities, sports, and organizations in which you participate. Also, list days of the week that you have practice or meetings.

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- ✓ Is there anything you feel that I should know about your student in order to give him/her the best possible education?

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- ✓ Please list any allergies and medical conditions for which your child has been diagnosed. \*Be sure Tina Anderson has all necessary information on file.

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- ✓ Take a moment to discuss with your student his or her past achievement in English and Language Arts classes. With what grade do you expect your student to pass English I?

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- ✓ I acknowledge that I have read and understand the following:

- FCAHS Student Handbook
- Mrs. Bowen's "Course Policies" which includes "Classroom Procedures" and "Classroom Behavior Policy"
- Remind 101 Flyer for safe, secure mobile reminders
- I realize this form is due Monday, January 12, 2015.

Parent/guardian \_\_\_\_\_ Date \_\_\_\_\_

Student \_\_\_\_\_ Date \_\_\_\_\_